



# Preparing Collections for Digitization

*Anna E. Bulow, Jess Ahmon*

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## **Preparing Collections for Digitization** Anna E. Bulow, Jess Ahmon

Providing digital access to library and archives collections is becoming an increasingly widespread practice, and there is high demand for guidance on the process. This practical guide offers advice for every step of digitizing collections, covering such topics as selecting records, choosing equipment, dealing with damaged documents, and wider issues like the use of surrogates for preservations and the long term sustainability of digital access. This book is essential reading for anyone beginning or currently managing a digitization project

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